

## Missouri Veterans Education and Training Section (VETS)

### KNOW THE FACTS ABOUT OJT AND APPRENTICESHIP TRAINING

- Effective October 1, 2019 On-the-job and apprenticeship Under Ch 33, Post 9/11 GI Bill®: Pays a monthly benefit amount prorated based on time in program and up to \$83 per month for books and supplies.
- The training content of the program must be adequate to qualify the trainee for appointment to the job for which he or she is being trained.
- There is reasonable certainty that the job for which the training is provided will be available to the trainee at the end of the training period.
- The job is one within which progression and appointment of the next higher classification are based upon skills learned through organized training on the job and not just on such factors as length of service and normal turnover.
- The wages to be paid the trainee during the training period are not less than those paid to nonveteran trainees in a similar training position. The wages paid to a trainee at the start of training must be at least 50 percent of the wages paid to a fully trained worker. There must be at least one increase in wages during the training period. Not later than the last full month of training, the wages must be at least 85 percent of the wages paid to a fully trained employee. Immediately upon completion of training, the wage must be increased to the full amount of a trained worker's wage.
- The job customarily requires a period of training of not less than 6 months and not more than 2 years of full-time training (On-the-Job Training); for apprenticeships the length of time can exceed 2 years for training and payment purposes.
- The length of the training period is not longer than that customarily required by the establishment and other establishments in the community to provide trainees with the required skills, technical information and other facts which the trainee will need to learn in order to become competent on the job for which they are being trained.
- Provision is made for related instruction for the individual veteran or eligible person who may need it.
- The establishment must have adequate space, equipment, instructional material, and instructor personnel to provide satisfactory training on the job.
- Adequate records will be kept to show the progress made by the veteran or eligible person toward his or her job objective and will be made available to representatives of the Veterans Administration and/or the State Approving Agency at their request.
- Appropriate credit will be given the trainee for previous training or experience, whether obtained in the military service or elsewhere. The beginning wage must be adjusted to the level to which credit for prior training and experience advances the trainee, and the training period will be reduced proportionately.
- A signed copy of the training agreement for each veteran or eligible person, including the approved training program and wage scale, will be provided by the employer to the trainee, the VA Regional Office, and the State Approving Agency; the employer retains a copy for their files.
- Upon completion of the training, the trainee will be given a certificate by the employer indicating the length and type of training provided and that the trainee has completed the program of training satisfactorily.
- All records pertaining to the training program, including payroll records, **are to be kept for a period of three years after completion of the training**; and available to representatives of the Veterans Administration at their request.
- **The New Forever GI Bill®—What it Means for You** The legislation eliminates the current 15-year time limit on use of the Post 9/11 GI Bill for those who were discharged on or after Jan. 1, 2013. For more information, go to <https://benefits.va.gov/GIBILL/FGIBSummaries.asp> or call 888-442-4551.

INTERESTED EMPLOYERS OR VETERANS CONTACT STATE APPROVING AGENCY - (573) 751-2571  
TO DETERMINE ENTITLEMENT FOR VA BENEFITS - CALL TOLL FREE 1-888-442-4551

<http://www.dese.mo.gov/veterans-ed>

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